



WESLEYAN

CHRISTIAN ACADEMY & EARLY EDUCATION CENTER

1917 North Centennial Street
High Point, North Carolina 27262
www.wcatrojans.org

Position Title: Thrift Store Team Member

Reports To: Store Manager

FLSA Status: Non-exempt, hourly

Schedule: Part-Time, Less than 30 hours per week.

Position Summary:

The Thrift Store Team Member will serve the mission of Wesley Place Thrift by maintaining the cleanliness and a neat appearance of the store, while also assisting with pick-ups, bulky items, and other general duties in support of thrift store operations.

Essential Duties and Responsibilities for this position include, but are not limited, to:

- Maintain store cleanliness by sweeping floors, cleaning bathrooms, taking out trash.
- Drive unusable donations and other bulk items to the landfill.
- Make pickups of donations, including furniture and large items.
- Maintain dressing rooms ensuring clean and neat appearance.
- Organize and move furniture within the store to ensure desired appearance and location within the store.
- Assist with taking in and sorting donations, preparing them for the sales floor.
- All other duties as assigned by Thrift Store Manager and Assistant Manager.

Education, Experience, and Skills Qualifications:

- Ability to safely operate a vehicle and truck and trailer.
- Active driver's license with acceptable driving record.
- Positive attitude and team player.
- Good communication skills; ability to effectively interact with customers, managers, and employees in a positive manner.
- Ability to take direction and be responsible for duties assigned.
- A background check along with reference check is required for this position.

Minimum Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. For this position an employee must be able to:

- Remain in a stationary position for extended periods of time.
- Safely operate a car, truck, and truck with trailer in tow.
- Use eyesight to safely operate a vehicle.

- Use repetitive arm, hand, and finger movements.
- Stoop, bend, push, kneel, squat, pull, reach, stand, walk, and sit.
- Exercise mobility to promptly move around campus.
- Communicate effectively with customers, staff, managers, and students.
- Lift/carry up to 50 lbs including bulky and awkward items such as furniture, etc.
- Be outdoors for extended periods of time year-round.
- Travel locally.

Application Process:

- Complete the Support Staff Application on our Career Opportunities page at <https://www.wcatrojans.org/about-us/career-opportunities/>.
- Attach a resume and any other requested documents.
- Submit any additional application materials or correspondence to employment@wcatrojans.org.